

Congratulations on the purchase of acoustic panels from APC. Handle the panels with care, and they will provide you a lifetime of service.

These instructions are provided as a general guideline and we recommend following best practices in construction for all installations. Please read all instructions before beginning installation.

Take a moment to ensure that your shipment is complete, that the shipment contents are accurate, and that you have the necessary tools to begin installation.

Included with your panels:

- Shipment contents list
- This instruction sheet
- 1 placement strip
- Eye screws
- Hook screws
- Toggles

Tools You'll Require:

- A pencil
- Drill with 5/16" drill bit

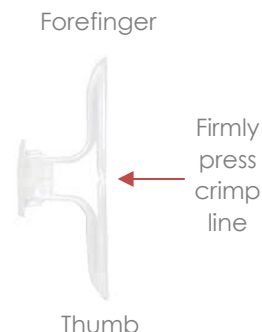
INSTALLATION

1. Determine the top of the panel. Do this by locating the pre-drilled & cauterized holes. These holes are where the hardware will be mounted. If you ordered a Portrait/Vertical mounted panel (i.e. 12"W x 48"H) the pre-drilled holes may be located near the velco enclosure on the cover approximately 2" from each corner.
2. Hold the panel up to the ceiling where you'd like to mount it with the marked drill holes flush to the ceiling.
3. On the ceiling, mark the corner of the panel onto the ceiling by lightly running a pencil along 2" of the 3 sides panel corner. Lines must cross to make a visible corner.
4. Screw one hook screw into each pre-drilled hole on the top of the panel. Set the panel aside.
5. Align the **top-left side** of the placement strip with the pencil marks for **top-left corner** of the panel (as shown in the image to the right).

Placement Strip



6. Using the pencil, trace the centre hole of the placement strip onto the ceiling. This is where you drill for your ceiling toggle and hook screw insertion. Repeat this step for the top right corner.
7. Drill into the marked holes making sure to drill the depth of the toggle length – about 1½".
8. Pinch the toggle in one hand with your forefinger on the corner of one arm and your thumb on the corner of the other. Fold the wings of the toggle together by pressing firmly against the crimp line in the center of the toggle with your other forefinger so that the arms come together in the center and the toggle now forms a straight line. With the toggle folded, insert it into a hole and press it flush to the ceiling. The toggle wings will re-open in the ceiling.
9. Screw a hook screw into each toggle.
10. Mount the panel by aligning the hook screws to the eye screws.



Shipment Contents List

Items		Checked By
Number of panels:		
Colour:		
Size:		
Type:		
	1 placement strip	
	2 hook screws per panel	
	2 eye screws per panel	
	2 toggles per panel	